

PHLEBOTOMY DRAW INSTRUCTIONS

SPECIAL REQUIREMENTS for WHOLE BLOOD DRAW:
Specimen **MUST** be drawn Monday through Thursday and **MUST** be shipped the **SAME DAY** or the specimen will be rejected.

Draw specimen as close to package drop-off/pick-up time as possible for the required same-day shipping.

1 DRAW SPECIMEN

LAVENDER TOP

Fill EDTA tube to capacity. Partially filled tube will be rejected due to improper ratio of blood to anticoagulant.

Only K2 EDTA tubes are accepted.



Immediately invert tube 8-10 times to mix and ensure adequate anticoagulation of the specimen.



2 LABEL TUBE

Every submitted specimen tube, per CLIA regulations §493.1240, must be labeled with:

- Patient's name EXACTLY as it appears on the Test Requisition Form
- Date of birth
- Initials of the phlebotomist
- Requisition ID number
- Date and time of collection

Apply label onto tube.




02/01/1983
Date of Birth - mm/dd/yyyy
JANE DOE
Name First Last
T01221099
Requisition ID#
02-05-22 8:30AM
Collection date - mm/dd/yyyy Time AE

3 ADD DRAW LOCATION TO REQUISITION

Write the draw center information on the requisition form.

- Draw location name and address, or stamp
- Date draw performed
- Time draw performed
- Phlebotomist initials



4 SHIP SPECIMEN - SAME DAY

Maintain specimen at room temperature, do not refrigerate or freeze.

Specimen must arrive at the lab within 24 hours of collection.

COLLECT SPECIMEN MONDAY THROUGH THURSDAY ONLY.

SHIPPING INSTRUCTIONS

All specimens must be packaged properly for transit to the lab.

- 1 Place filled collection tube into clear plastic Biohazard Specimen Bag.

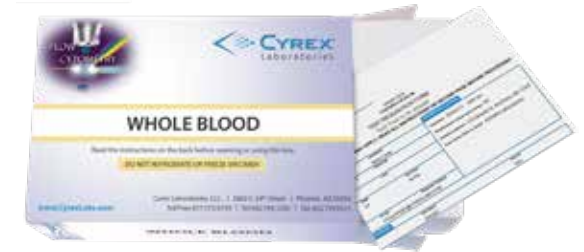
Do not remove absorbent pad from bag.



- 2 Fold and seal Biohazard Specimen Bag and place it in the foam insert.



- 3 Place foam insert and Test Requisition Form into the box and close the box.



- 4 Insert the box into the white UPS Category B Laboratory Pak (UN3373) and apply provided UPS NEXT DAY AIR EARLY shipping label onto the Laboratory Pak (if not already applied).



- 5 SHIP SPECIMEN THE SAME DAY COLLECTED.



DO NOT REFRIGERATE OR FREEZE.

